

October 2013

# Teaching In Action:

## *Sign Up Instructions for Visiting Teachers*

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- Visit [octo.quickbase.com](https://octo.quickbase.com)
- Click on the icon for “DCPS Teaching In Action”

### My QuickBase | Apps

Add a New App

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Icons



Details

Show

All Categories ▾

#### My Apps



IMPACT:  
2010-2011  
Assessment



IMPACT:  
2010-2011  
System (Central



IMPACT:  
2011-2012  
System (Central



IMPACT:  
2011-2012  
Assessment



DCPS Teaching In  
Action



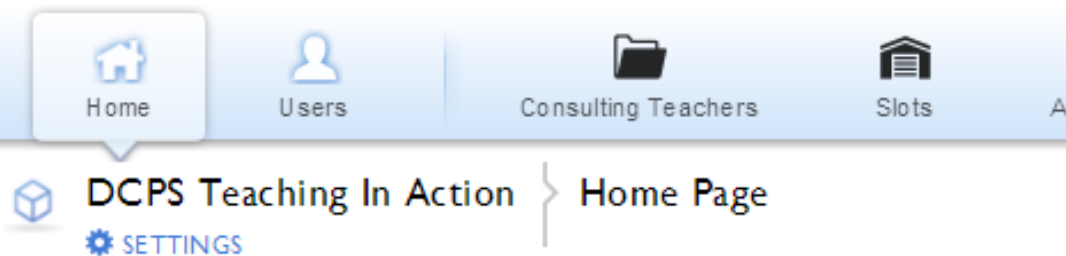
OCA Hiring  
Protocol



Food Service  
Portal

## Teaching In Action: Sign Up Instructions for Visiting Teachers

- Click the “Select” button to view a list of subjects or a list of Teach Standards represented by the Consulting Teachers.



### Welcome to the Teaching IN Action homepage!!

Use this site to sign up for appointments to observe consulting teachers. f

#### Search for Consulting Teacher:

Search by Content Area

Search by TLF Standard

- Once you’ve selected a subject OR a TLF Standard, click “Find” for a list of Consulting Teachers that fit the profile.

## Teaching In Action: Sign Up Instructions for Visiting Teachers

- Here you can see teachers' schools, wards, and grade levels, as well as additional areas of expertise
- Click "View" next to a consulting teacher's name to see more details and view her or his availability

| Consulting Teachers |                     |  |             |                                 |             |  |                    |  |
|---------------------|---------------------|--|-------------|---------------------------------|-------------|--|--------------------|--|
|                     | Full Name           | Email Address  | School Ward | School Name                     | Grade Level | Subject Area                             | TLF Strengths      | Other Strengths  |
|                     | Belinda Omenitsch   | <a href="mailto:belinda.omenitsch@dc.gov">belinda.omenitsch@dc.gov</a>     | 4           | Truesdell EC                    | 6-8         | English Language Arts, Elementary        | T6, T7, T8         | Management   |
|                     | Kathryn Alwon       | <a href="mailto:kathryn.alwon@dc.gov">kathryn.alwon@dc.gov</a>             | 6           | Jefferson Academy Middle School | 6th-8th     | English Language Arts                    | T8, T9             |  |
|                     | Shendrina Alexander | <a href="mailto:shendrina.alexander@dc.gov">shendrina.alexander@dc.gov</a> | 5           | Burroughs EC                    | 6th-8th     | English Language Arts                    | T2, T7, T8, T9     |  |
|                     | Lauren Sturner      | <a href="mailto:lauren.sturner@dc.gov">lauren.sturner@dc.gov</a>           | 8           | Anacostia Senior High           | 10th        | English Language Arts                    | T1, T6             |  |
|                     | Catherine Chu       | <a href="mailto:catherine.chu@dc.gov">catherine.chu@dc.gov</a>             | 5           | Browne EC                       | 3           | Elementary, English Language Arts        | T1, T3, T7, T9     | Guided reading   |
|                     | Amonica Jain        | <a href="mailto:amonica.jain@dc.gov">amonica.jain@dc.gov</a>               | 4           | Barnard ES                      | 2nd         | Elementary, English Language Arts, Math  | T1, T2, T8, T9     | Organization, students know their routine, students remain engaged during lesson |
|                     | Anita Ruiz          | <a href="mailto:anita.ruiz@dc.gov">anita.ruiz@dc.gov</a>                   | 3           | Deal MS                         | 6th         | English Language Arts, Special Education | T1, T2, T4, T6, T9 |  |
|                     | LaTasha Coley       | <a href="mailto:latasha.coley@dc.gov">latasha.coley@dc.gov</a>             | 8           | Hart MS                         | 8th         | English Language Arts, Special Education |                    |  |

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### Teacher Details

|                        |  |
|------------------------|--|
| Employee ID            | 46769  |
| First Name             | Belinda  |
| Last Name              | Omenitsch  |
| Grade Level            | K-5  |
| Subject Area           | Special Education, English Language Arts, Elementary                   |
| Email Address          | <a href="mailto:belinda.omenitsch@dc.gov">belinda.omenitsch@dc.gov</a> |
| Alternative Email      |  |
| Phone Number           | (240) 476-2434   |
| Additional Information | Just Words, Wilson Reading, Double Dose Levels K and 1                 |

- Here you can view even more details about teachers' specialties as well as information about their school

### School Details

|                     |                     |
|---------------------|---------------------|
| School Name         | Truesdell EC        |
| School Address      | 800 Ingraham St. NW |
| School Ward         | 4                   |
| School Phone Number | (202) 576-6202      |

### Strengths

|                 |            |
|-----------------|------------|
| TLF Strengths   | T6, T7, T8 |
| Other Strengths | Management |

## Teaching In Action: Sign Up Instructions for Visiting Teachers

- Scroll down to see a teacher's available slots. Reserve an appointment by clicking on the button labeled "Choose Appointment" and fill out the brief survey to help your Consulting Teacher prepare for your observation.

### ▼ Slots

| Full Report   Email   More ▾ |            | 5 Slots    |          |                        |                                     |
|------------------------------|------------|------------|----------|------------------------|-------------------------------------|
|                              | Date       | Start Time | End Time | Additional information | Choose Appointment                  |
| 👁                            | 10-30-2013 | 1:45 pm    | 3:15 pm  | Read 180               | <button>Choose Appointment</button> |
| 👁                            | 11-06-2013 | 1:45 pm    | 3:15 pm  | Read 180               | <button>Choose Appointment</button> |
| 👁                            | 11-13-2013 | 1:45 pm    | 3:15 pm  | Read 180               | <button>Choose Appointment</button> |
| 👁                            | 11-20-2013 | 1:45 pm    | 3:15 pm  | Read 180               | <button>Choose Appointment</button> |
| 👁                            | 12-04-2013 | 1:45 pm    | 3:15 pm  | Read 180               | <button>Choose Appointment</button> |



- Please note that the timeslot listed does NOT include the debrief conversation, which will be roughly 30 minutes. Depending on the Consulting Teacher's class schedule, this conversation may occur immediately following the observation, or at a later time via phone.

## Helpful Hints When Reserving Appointments

- **Please remember to tell your principal if you make an appointment to observe a consulting teacher through Teaching In Action**
- Once you reserve an appointment with a consulting teacher you will be prompted to list your specific goals for the observation
- You and the consulting teacher you choose will receive an immediate email confirmation once you complete the reservation; you will both also receive a reminder email one day before the observation
- Please remember to reserve appointments one week in advance to give yourself time to find coverage for your class and the consulting teacher an opportunity to plan for the observation and debrief
- Visit SmartFindExpress (<https://dcps.eschoolsolutions.com/homeAction.do>) to reserve a substitute teacher for one half day
- If you need to cancel your visit, please call *and* email the consulting teacher 48 hours before your observation